

STUDENT BEHAVIOUR CODE

Effective 1 September 2026 | Next review: September 2027

Organisation	The Community Schools CIC
Policy owner	Claire Meadows-Smith – Principal
Safeguarding leads	DSL: Hayley Coull Deputy DSL: Claire Meadows-Smith
Tutors' Association	Corporate Member CO 306

This Code explains the behaviour expected from students so that tutoring is safe, respectful, inclusive and productive. It applies to face-to-face and online sessions and works alongside the Anti-Bullying Policy, Safeguarding Procedures, Equality Policy and Parent Terms and Conditions.

1. We expect students to

- Treat tutors and other students with kindness, dignity and respect.
- Listen, participate appropriately and allow others to learn.
- Follow reasonable safety and learning instructions from tutors.
- Use respectful language and avoid discriminatory, sexual, threatening, intimidating or abusive comments or behaviour.
- Respect other people's property, privacy and personal space.
- Use online platforms safely and only for the tutoring purpose for which access is provided.
- Not record, screenshot, copy or share another student or tutor without permission.
- Tell a tutor or another trusted adult if something worries them, makes them feel unsafe or if they see bullying or harmful behaviour.
- Take responsibility for their behaviour and, where appropriate, work with us to repair harm and improve future behaviour.

2. Behaviour that is not acceptable

- Bullying, harassment, discrimination, sexual harassment or child-on-child abuse, online or offline.
- Violence, threats, intimidation, deliberate damage or unsafe behaviour.
- Sharing harmful, sexual, abusive or discriminatory content.
- Persistent disruption or behaviour that prevents others from learning.
- Misuse of the tutoring platform, accounts, chat, recordings or other digital tools.

3. How we respond

Our response will be proportionate, fair and appropriate to the student's age, circumstances and needs. We will consider SEND, disability, communication needs, reasonable adjustments and whether behaviour may indicate an unmet need or safeguarding concern.

- For a minor or first incident, the tutor will normally explain the concern, remind the student of expectations and support them to change the behaviour.
- For repeated or more serious behaviour, the incident will be recorded and the Principal and parent/carer may be informed. A support plan, formal warning or other proportionate action may be used.
- For serious, persistent or unsafe behaviour, The Community Schools may suspend or end tuition in accordance with the Parent Terms and Conditions.
- Where behaviour raises a safeguarding concern, safeguarding action takes priority over the behaviour stages and may include referral to the DSL, partner school or statutory services.

4. Fairness and support

A sanction will not be used simply because a student has SEND, a disability or another protected characteristic. We will seek to understand what happened, hear the student's views where appropriate and make reasonable adjustments. Safety may require immediate action before all facts are established.

The Community Schools CIC | Student Behaviour Code | September 2026